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TO : Chief, Plans and Research Staff, OTR

FROM : Chief, Junior Officer Training Division

SUBJECT: Weekly Progress Report -- 11-17 December 1953

1. [redacted] PP, supervisor for the on-the-desk training of [redacted] who is doing extremely well in his work, plans now to give him full responsibility for a specific operation in order that the man presently in charge of that operation may go into training for a three to four month period. This is still another instance of how valuable the JOT Program can be to the Agency in providing replacements while more mature people are being trained.

2. Graduates of BIC #15 have been assigned as follows:

by a. [redacted] to PP Staff for special training supervised

b. [redacted] to the Logistics Office for on-the-desk training under the guidance of Mr. White.

c. [redacted] will do temporary work [redacted] under Mr. [redacted] until he enters the Navy on the OCS Program in January.

3. Basic agreement has been reached with [redacted] Admin Officer, FE, for [redacted] to begin preparation for overseas training [redacted]. He will remain on the T/O of the Office of Training, but his other expenses will be provided by FE.

4. [redacted] who had been put into the OCS Program under the auspices of the FE Division and upon his return to the Agency as a Second Lieutenant, USMC, finds no provision made for him, is being transferred to a military slot on the JOT Program after testing and full assessment and will undergo training in administration, as arranged by [redacted] and to be under the direct supervision of [redacted]. He has been entered in the Admin Course to open on 4 January, at the conclusion of which he will report to [redacted] for tailored training.

5. [redacted] sponsored by [redacted] for the OCS Program, reported for duty on 16 December and was referred to his originating office. It is reported that no provision has been made to accommodate him in spite of the advance notice provided the Chief of Administration, DDP and the Inspector General by this office.

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OP NO. 89 13 Nov 79 [redacted] 22
IN CLASS. [redacted] 03
NEWLY EVALUATED DATE - 13 Nov 79
CLASSIFICATION DATE - 11 Oct 79
CLASS - ORG CLASS
NEW CLASS - AUTH: HR 70-3

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While in the case of [] we have a JOT of considerable potential, it cannot be assumed that OCS candidates sponsored by other offices will come up to JOTD standards or be desirable for the program. It is hoped that the case of Savage will not be taken by sponsoring offices as precedent for not accepting their responsibilities under the original agreement to have the individual returned to the sponsoring office.

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6. SI Clearance has taken about three months to come through for [] and he has, therefore, be delayed in undertaking the specific training program that we had planned for him in ORR.

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7. In addition to the A&E Staff, the following men are to be trained to test JOT candidates in the field: []

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8. Field Representatives [] discussed the JOT Program with the Chief, JOTD.

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9. Interviews were held with four prospective candidates; nine files were reviewed.

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